

# East Central Region Governance Meeting

January 11, 2015

1:00pm to 3:00 PM

## MINUTES

**Location:** Platte County EOC, Map Room, 2610 14<sup>th</sup> Street, Columbus Nebraska

**Chair:** Bob Carey, Polk County

**Co-Chair:** Terry Miller, Saunders County

**Secretary/Treasurer:** Tim Hofbauer, Platte County

- i. **Review of the Open Meeting Law** – The Open Meetings Law document was present in the meeting room.
- ii. **Roll Call of Counties Present:** Colfax, Howard, Polk, Saunders, Butler, Platte, Dodge,
  - a. **Not Present:** Region 44
  - b. **Others Present:** Laura Mc Dougal Four Corners Health Department, Bob Shepard, Platte County Sheriff Department.; Sachin Bagade East Central Health Department.
- iii. **Approve December Governance Board Meeting Minutes (Action)**
  - a. Saunders County moved to accept the December Governance Board Meeting Minutes and Howard County Seconded. Motion Passed.
- iv. **Special Presentations (if scheduled)**
  - a. NO Special Presentations were scheduled.
- v. **Public Health Report**
  - a. **South East District**
    - i. Laura reports on a new web portal for Polk and Butler counties volunteer data base that is a cooperative effort between the Southeast District Health Department and Region V. The completely web based site, [senddisastervolunteer.org](http://senddisastervolunteer.org), allows for a searchable database and several counties have signed agreements to participate. A similar design was use in the Beaver Crossing response and this one is more sophisticated. There are hundreds of volunteers, many who will travel to any county in Southeast NE. As of April, Public Health Solutions will become a partner. Laura invites EM's to distribute the notices within their communities – churches, scout groups, etc. and she distributed materials describing the process that included an annual information update. There is not an age limit at this time so adolescents are welcome to participate. Base on the call list, if adolescents are needed, they will be added. Laura has some funds to do background checks for about 50 additional individuals. Once the volunteer is signed up, every 2 years the database is updated. Participants also have the ability to manage their own information.
    - ii. East Central has a similar process; however it has not been as operational as it needs updating. The United Way has this tied into their database. This new software would enhance the capabilities in the East Central if it were available.
    - iii. No flu is reported at this time in the Southeast District.
  - b. **East Central District**
    - i. Sachin reports on East Central area that there has been a report of Chronic Hepatitis C, and one case each of Meningitis, Chronic Hepatitis B, MRSA; Toxic shock syndrome;
    - ii. Rabies have been reported – 1 cat, 1 bat and 1 donkey.
    - iii. Flu has been reported, however not to high levels
    - iv. Shingles – the chicken pox virus has been reported in Howard County area.

- vi. **Red Cross Report –**
  - a. John Jones of American Red Cross reported on his latest county assignment which is 62 of 93 Nebraska counties. He plans to attend this PET meeting as he now serves Boone, Howard, Nance and Merrick. John distributes his contact information and reports that there are several Red Cross staff deployed to the floods in Missouri.
  - b. Susan is on assignment in Missouri and will update shelter agreements on her return. She will also call Colfax
    - i. Tim asks regarding shelter agreements – the Lincoln team is currently doing this - Helen Radke of Lincoln is assigned.
  - c. MARC Training (Multi Agency Resource Center) Training January 19 in Grand Island and on the 28<sup>th</sup> in Norfolk.
  - d. Josh Randall is a Red Cross employee that has recently joined the staff.
  - e. Hall County COAD training: There is minimal cost to participants.
  
- vii. **Report on grant for Polycom equipment –** A Grant was submitted to the Fremont Area Foundation for Dodge County and its adjoining counties. Colfax, Dodge and Saunders. Equipment is about 15 K per location.
  
- viii. **Election of Officers –** Bob calls for Nominations to the Governance Board:
  - a. **Nominations to the Board and Election Outcome:**
    - i. Secretary/Treasurer – Tom Hofbauer Nominated by Saunders;
      - 1. Howard Motions that Nominations cease; Colfax Seconds - Nominations cease; vote called. Tim Hofbauer elected Secretary/Treasurer
    - ii. Board Co-Chair – Michelle Everett Nominated by Dodge; Terry Miller of Saunders Nominated by Platte. Roll call:
      - 1. Terry - Butler, Howard, Platte, Polk,
      - 2. Michelle – Dodge, Saunders, Colfax
        - a. Terry Miller is elected Co-Chair
    - iii. Board Chair - Michelle Evert Nominated by Dodge County; Bob Cary Nominated by Platte County. Roll Call:
      - 1. Bob Cary – Polk Abstains; Butler, Colfax Howard, Platte, Saunders
      - 2. Michelle Evert – Dodge,
        - a. Bob Cary elected as Board Chair.
  
- ix. **Conflict of Interest Statement –** Tim has sent out documentation which state that when you vote for a project the person has no vested interest. Tim recommends that even if there is a previous document, a new document should be signed.
  - a. How can EMPG expenditures be authorized to sign off on personal payroll? This is a common practice with Emergency Management.
  
- x. **2014/2015 HSG Grant Update -**
  - a. Tim distributes the monetary standings for the NRIN Buildout and Sustainment for 2014. Currently there is \$46,104 in the account. Monthly \$100 for OCIP system Monitoring, Chapman Water Tower and Commonwealth Electric to address power problems. NRIN will not be at the state tower, rather will be at Platte County which has been paid out and will need to be reimbursed to Platte County. Rent at the Lincoln for equipment is going to be complete soon. NPPD tower rental is coming to an end. Howard County is installing a Kenwood 1 (\$13K) instead of a Motorola (\$15K). Howard County will get a second quote to initiate the process. Funds need to be spent by Aug 2016.
  - b. Boone County Generator (\$16,800 and some additional electrical work in addition to the PET Region purchased the building (\$9800) and the generator). NRIN will pay for one third of the costs of the tower excluding the land and the cement foundation. This will be covered by this grant as well, leaving \$3800 in the 2014 funds. There was an initial proposal that monthly rent would be suspended with this arrangement.
  - c. Left over funding \$3950.00 that must be spent by August – Some payments have been made for problems at the Central City Grain Elevator – extension cords; rope and other supplies. Continued rent and monitoring charges, OCIO Monitoring 100.00 monthly. Tim will submit

these for payment. Currently Platte County sets aside 400K annually to pay for the PET Fiscal Agent responsibilities.

- d. Supplies for the mobile app for each county for the phone will be paid for 1 year for all counties. Dodge and Polk do not have their app yet and need to attend training. The \$100 annual fee was paid for the phones and the apps need to be downloaded. Perhaps iPads would be a way to work with this as well
- e. 2015 funds will be \$50K for projects and sustainability.

**xi. Regional Communications Projects**

**a. Mutual Aid Base Stations**

- i. DND was in Saunders County last week; Platte county is connected and there is one for Boone County. There is a need for Colfax to have one for mobile coverage. A test will occur to make sure there is adequate coverage. Equipment is purchased for Howard County.

**b. NRIN**

- i. NRIN Install update – in Tim’s last check with NRIN contractor is waiting to get the connection into Albion and need to complete the licensing for Howard County then it will be operational into Boone County. The Southeast Region is being worked on currently; East Central probable finish up this spring with the link from Albion to the KUSO tower in Madison County. The hop from David City to Schuyler equipment is on order. NRIN is expected to be complete by 2017.

**c. EC-911**

**i. Update on EC-911 telephone operation**

- 1. Updates to the GIS need to be complete. Contract with GeoComm is paid through 2017.

**d. Paraclete**

- i. Howard and Colfax do not have equipment. Saunders, and Polk are cannibalizing their equipment. It is a mechanism for IPAWS. Alert Sense may be used as a statewide notification. If the Regions want to continue to use Paraclete there will need to be a separate contract. Alicia was competent in this system, and it is no longer to be supported by NEMA funding.

**xii. Regional Planning/Training**

**a. Regional Planning/Training in East Central – Subcommittee Report**

- i. THIRA – 7 registered – Hospital, fire, public health, police, 9:00 AM – 2:00 PM Tuesday Feb 2<sup>nd</sup> 9 AM – 2 PM at East Central Health District, lunch is \$10.00. Fire, Public Health, Schools, police chiefs, etc.
- ii. A 270.4 (Disaster & Local Government) class Feb 16 8:00 AM – 5:00 PM and Feb 16<sup>th</sup> 8:00 AM – 12:00 PM at East Central Health District. Lunch is provided Disaster & Local Government – Tues Wed This is a required class
- iii. Retreat Date Feb 29 – David City Fire Hall 10:00 – 3:00 PM.
  - 1. Bylaws, roles, responsibilities, state processes will be covered.

- b. **Regional/Local Exercises – Active Shooter Training-** Polk and Butler counties and the Health Care Coalition is planning an exercise and training. A February date expected. Ebola Exercise is being planned for May.

**c. Regional/Local Training**

**xiii. Update on NEMA Meetings**

**a. NEMA Update**

- i. **April 14, 2014 Investment Justification Meeting in Kearney**
- ii. **SME’s for Investment Justification** - Web based meetings will be held to prioritize work plan projects. We will need SME’s by the end of January and the Work Plan projects by the end of February.
  - 1. **Law Enforcement Subject Matter Experts (SME’s for Investment Justification** - Bob Cary - Bob Shepard
  - 2. **PET** - Michelle Evert
- iii. Feb 8 meeting 9:00 – 12:00 – Work Plan Meeting – Kate will facilitate.

xiv. **Public Comment**

xv. **Upcoming meetings**

- a. **East Central Governance – Feb 8<sup>th</sup> 2016 IJ - 1:00 - 3:00 PM**
- b. **Work Plan Meeting – Feb 8<sup>th</sup> 10:00 AM – 12:00 PM**
- c. **Mass Care Volunteer Coordination following today's Governance meeting.**